

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN
RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF
SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of
Children in Schools** developed by NCPDR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer
along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	SARASWATI VIDYAPEETH AWASEEY VIDYALAYA SHIVPURI
2	Address of the School:	FATEHPUR ROAD SHIVPURI M.P.
3	U-DISE code allotted to the school:	23060126507
4	Name and address of the Trust/Society/ Company (under section-8) running the School	SARASWATI VIDHYA PRATISHTHAN M.P. HARSHVARDHAN NAGAR BHOPAL M.P.
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
6	Proposed affiliation with CBSE for:	SENIOR SECONDARY
7	Location of school	WARD NO 15, FATEHPUR ROAD SHIVPURI MADHYA PRADESH
8	Is the School already affiliated to any board for Class-X or XII examinations?	YES

(Signature of PRINCIPAL)

प्राचार्य
सरस्वती विद्यापीठ उ.मा. विद्यालय
शिवपुरी (म.प्र.) कोड 162022

(Signature of DEO)

जिला शिक्षा अधिकारी
शिवपुरी (म.प्र.)

APPENDIX

9	Standard/level/class up to which the school is running:	Class XII
INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	YES
11	Number of NOC and date of issue:	295/440/2022/20-3 Date 07-05-2022
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES
13	Number of Recognition Certificate from class-1 to 8 th and date of issue:	172250 date 05-03-2025
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	30837.97
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	SOCIETY
18	Name of the Owner/Lessee of the land in respect of point-15 above:	SARSWATI VIDHYA PRATISHTHAN M.P
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	19 YEARS
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
21(a)	If yes the date of last inspection:	23-06-2025
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
22(a)	If yes the date of last inspection:	30-06-2025
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
23(a)	If yes the date of last inspection:	18-06-2025
INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES

(Signature of PRINCIPAL)

(Signature of DEO)

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शिवपुरी (म.प्र.)



APPENDIX

25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES

(Signature of PRINCIPAL)

प्राचार्य

सरस्वती विद्यापीठ उ.मा. विद्यालय
शिवपुरी (म.प्र.) कोड 162025

(Signature of DEO)

जिला शिक्षा अधिकारी
शिवपुरी (म.प्र.)



Signature with सरस्वती विद्यापीठ (अ.म.प्र.) विद्यालय शिवपुरी (म.प्र.) Manager		Signature with प्राचार्य सरस्वती विद्यापीठ उ.मा. विद्यालय शिवपुरी (म.प्र.) कोड 162025 Stamped of School	
PART-B			
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)			
File No.....		Date of Issuance.....	
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.		
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	YES	
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	Senior Secondary	
Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT			

(Signature of PRINCIPAL)

प्राचार्य
सरस्वती विद्यापीठ उ.मा. विद्यालय
शिवपुरी (म.प्र.) कोड 162025

(Signature of DEO)

जिला शिक्षा अधिकारी
शिवपुरी (म.प्र.)

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA

Name and Address of the school:
SARASWATI VIDYAPEETH AWASEEY
VIDYALAYA SHIVPURI

Total Land area in lawful possession
of school: 3206.96 SQMTR

SN	LOCATION OF SCHOOL	LAND REQUIREMENT	Please Tick the column in which the School is fulfilling requirement
1	Any Where in India	Minimum 6000 Square Meters	✓
2	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	
5	In the North Eastern States.	Minimum 4000 Square Meters	
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	

Signature (Name and Stamp of Issuing DEO)
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

(Signature of PRINCIPAL)

प्राचार्य

सरस्वती विद्यापीठ उ.मा. विद्यालय
शिवपुरी (म.प्र.) कोड 162025

(Signature of DEO)

जिला शिक्षा अधिकारी
शिवपुरी (म.प्र.)

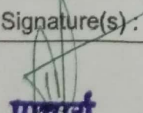
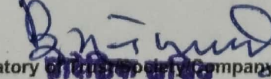
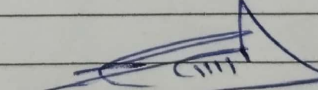
SELF - CERTIFICATION PROFORMA

Category of application : Fresh affiliation upto Senior Secondary level Switch over from other Boards (only schools who are already affiliated to another Board)

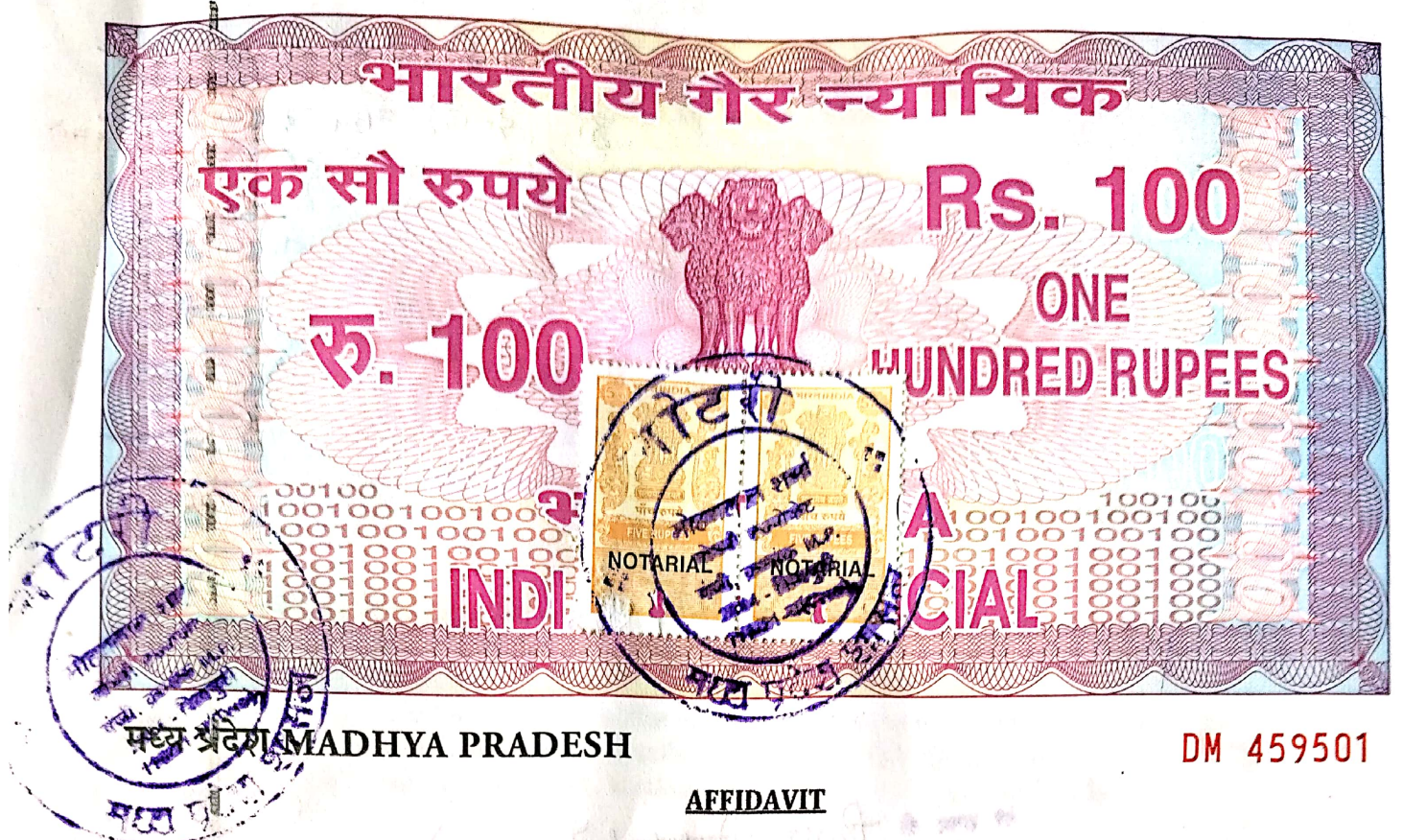
We (i) (Principal) And (ii) PAWAN SHARMA (Manager/ Signing Authority) of the school SARASWATI VIDYAPEETH AWASEEY VIDYALAYA SHIVPURI certify that :

1	The following uploaded documents are genuine and valid
*	No Objection Certificate No.: 295/440/2022/20-3
*	NOC Issuing Authority : DEPUTY SECRETARY
*	Trust/Society/Company Registration No.: 17195
*	Trust/Society/Company Registration Issuing Authority : REGISTRAR OF FIRM AND SOCIETY
*	Recognition Certificate No.: 172250
*	Recognition Issuing Authority : JOINT DIRECTOR
*	Recognition Expiry Date: 31/03/2028
*	Fire Safety Certificate No.: 6100021833
*	Fire Safety Certificate Issuing Authority : JOINT DIRECTOR
*	Fire Safety Certificate Expiry Date: 29/06/2026
*	Building Safety Certificate No.: BLT/21
*	Building Safety Certificate Issuing Authority (Not below the rank of Asstt. Engineer in PWD) : ASSTT ENGINEER
*	Building Safety Certificate Expiry Date: 22/06/2026
*	Land Certificate No: 547
*	Land Certificate Issuing Authority: Tehsildhar
*	Land Certificate is in name of School/Society/Trust/Company duly signed by authorized signatory
*	Water and Sanitation Certificate No.: 06/2025
*	Water and Sanitation Issuing Authority: PHED
*	Date of Issue of Water and Sanitation Certificate: 19/06/2025
2.	That mandatory Public disclosure has been displayed on the school's website and it's link has been filled in the Part A of the affiliation application.
3.	That we have uploaded/submitted all the self-attested documents/ information on the School's Web-Portal and link in the application and the same are true and genuine.
4.	Submission of wrong system Generated DEO Certificate / Self-undertaking Certificate or deliberate misrepresentation or fraud may result in summarily rejection of application.
5.	Submission of fraudulent/deliberate misrepresentation/fraud undertaking with intent to obtain affiliation through wrongful means may also lead to penal action against Principal, Manager and authorized signatory of Society.

Name and Signature(s):

 प्राचार्य सरस्वती विद्यापीठ उ.मा. विद्यालय शिवपुरी (म.प्र.) कोड 162025 Date :30/06/2025	 व्यवस्थापक सरस्वती विद्यापीठ उ.मा. विद्यालय शिवपुरी (म.प्र.) कोड 162025 Date :30/06/2025	 व्यवस्थापक सरस्वती विद्यापीठ उ.मा. विद्यालय शिवपुरी (म.प्र.) कोड 162025 Date :30/06/2025
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This document is to be digitally signed by the Secretary of the Society/ Trust/ Company.



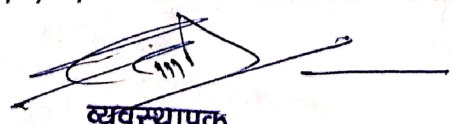
मध्य प्रदेश MADHYA PRADESH

DM 459501


AFFIDAVIT

I **Mr. Shiromani Dubey S/o Mr. Kailashnath Dubey** age 67 Secretary of the **Saraswati Vidya Pratishthan, 94 C Rajendra Nagar, Indore, Dist.- Indore, MP** is running **Saraswati Vidyapeeth Awaseey Vidyalaya Fatehpur Road, Ward No. 15, Shivpuri, Dist.- Shivpuri, MP** do hereby solemnly affirm and sincerely state as follows:

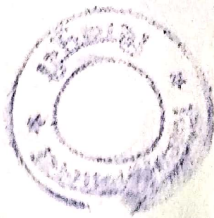
- 1 That **Saraswati Vidya Pratishthan, 94 C Rajendra Nagar, Indore, Dist.- Indore, MP** is a registered Society/Trust under the Act 1973 (Year 1973 Rules 44).
- 2 That the **Saraswati Vidya Pratishthan, 94 C Rajendra Nagar, Indore, Dist.- Indore, MP** is of Non-Proprietary Character.
- 3 That the school is being run as a community service and not as a business and that commercialization does not take place in the school in any manner whatsoever.
- 4 That no part of income from the Institution is being and will be diverted to any individual in the Trust/Society/Company/School Management Committee or to any other person/entity. The saving, if any, after meeting the recurring and non-recurring expenditure and contributions to developmental, Depreciation and contingency funds, will be further utilized for promoting the school and extending the cause of education in the same school only.
- 5 That school is not paying any charges towards using name, motto, logo or any other non-academic activities to any other institution, organization or body.
- 6 That the school will not open classes under CBSE pattern particularly class IX/X/XI/XII and will not use CBSE name in any manner without obtaining Affiliation.



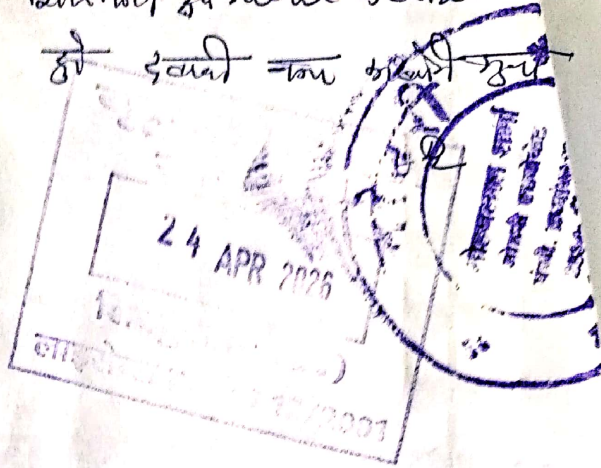
व्यवस्थापक
सरस्वती विद्यापीठ आवासीय विद्यालय
शिवपुरी (म.प्र.)


प्राचार्य
सरस्वती विद्यापीठ उ.मा. विद्यालय
शिवपुरी (म.प्र.) कोड 162025

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20000



भारतीय स्टेट बैंक
दो रुपये का चेक



FORM NO.

मे सचिव श्री भारतीय स्टेट बैंक
के पास दो
की राशि दो
की दिनांक 24/4/26 को आन शिवपुरी पर
यु राजेश कुमार के हस्ताक्षरों में स्वयं जानकर हुआ जिसको
ने राजेश कुमार ने प्रमाणित है
किमते संबंध में सापेक्षतापूर्वक ने इसे पुन सचिवकर
विचार कर अपने हस्ताक्षर/मुद्रा विधि किया है
निम्न पंजीयित एगिस्टर में दो
पर पंजीयित किया है

TO BE ATTESTED

सचिव

सहायक एगिस्टर

AS
मोहनलाल शर्मा

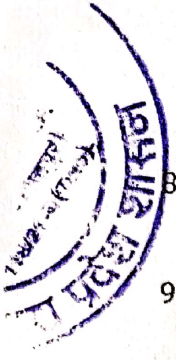
नोटरी एडवोकेट

शिवपुरी (म.प्र.)


सो 9752553302


भारतीय स्टेट बैंक
दो रुपये का चेक

भारतीय स्टेट बैंक
दो रुपये का चेक



- 7 That the Principal and Correspondent/Manager of the school have individually gone through the provisions contained in the affiliation & examination byelaws and the circulars issued by the Board from time to time. The school undertakes to abide by the provisions contained in the affiliation & examination byelaws, directions issued from time to time and the law of the land.
- 8 That the school will ensure compliance of all statutory requirements like EPF,ESI and Labour Laws etc. with respect to the school and staff of the school.
- 9 That the school will ensure that the Building Safety, Fire Safety, Water Safety, Health and Hygiene certificates are being issued or renewed by the concerned municipal or state authorities from time to time as per the prescribed term.
- 10 That the school will ensure that all required infrastructure is available with the School before starting classes.
- 11 That the school will ensure that sufficient number of qualified teachers as per the Provisions contained in affiliation bye-laws are available with the school before starting classes.
- 12 That the school will follow the provisions related to fee contained in affiliation bye-laws and will disclose the details of the fee to the students/parents every year before start of session without resorting to any hidden charges in the heads of the fee.
- 13 That the school will not force any student/parent to buy books/stationary/uniform from any particular shop.
- 14 That the school shall strive to make efforts for conservation of environment.
- 15 That the school will ensure that the school fulfills all essential requirement before applying for affiliation and will fulfill all other conditions post affiliation and comply with all the general rules as given in the affiliation byelaws or notified from time to time.
- 16 That in case affiliation has been with certain conditions, the school will not start CBSE pattern classes without submitting a certificate/affidavit to the effect that the School has complied with all the conditions imposed by CBSE and the post- affiliation conditions contained in affiliation byelaws along with general rules.
- 17 That State pattern classes IX to XII running prior to the affiliation to CBSE would be sponsored for the State Board Examination. State Pattern classes IX to XII will be closed in a phased manner. No admission will be taken in the State Board Pattern Class IX to XII after getting affiliation from CBSE. The State Board School will be discontinued after switchover to CBSE.


व्यवस्थापक
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